

Lincoln Cooperative Preschool  
876 East River Road, Lincoln, Vermont  
802.453.3113



Dear Preschool Families,

We're so glad you're part of this fun and vibrant preschool community! Thanks to Kerry, Amber, Christine, and Maggie, our kids are having a blast both indoors in the new addition and outdoors in the Wolf Den (thanks, long underwear!). Before we know it, we'll be planting the garden but right now, it's time to sign up for next year! Your enrollment package for next year is enclosed; please return the following to the preschool in person or by mail:

- **Enrollment form**
- **Job preferences (refresher on job options below)**
- **Enrollment fee (\$50)**
- **Contract/Checklist**

LCP's custom is to give returning families the opportunity to request their preferences ahead of the general community. **Please return this paperwork by January 31st.** This helps us accommodate your requests and communicate to new families about potential openings. **After January 31st, enrollment will be first come, first served basis with preference given to Lincoln families. Children are entered for enrollment as applications are returned so sooner is better for your preferred choices! Tuition will most likely stay at \$93 per month per session, or there may be a minimal increase.** Please see the next page for a helpful refresher on universal pre-k, Addison County preschool financial aid, and LCP financial aid. The full parent/caregiver handbook and additional enrollment documents will be sent to enrolled families during the summer.

Please include your \$50 non-refundable enrollment processing fee along with your other enrollment paperwork. This helps cover handwriting workbooks, paperwork by the director and accountant to set up your enrollment, and complete immunization reporting. **Families that will be sending their children only for 10 hours per week and who will receive Public PreK funding do not need to pay this \$50 enrollment fee.**

If you do not plan to enroll at LCP for next year, please leave these forms with Kerry. And good luck with your child's next endeavor. As always, please feel free to contact Kerry, me, or any Board member with questions.

Best Wishes,

Rebecca Ford  
Board President  
rtorrani@gmail.com

## **VERMONT PUBLIC PRESCHOOL FUNDING (Universal Pre-K)**

The amount of Public Preschool Funding for the 2024/2025 school year is for 3 & 4 year olds who attend a minimum of 10 hours per week. This funding covers 10 hours per week of preschool, or three **sessions** (3 mornings, 1.5 days, or two 8-1 pm days). Parents are responsible for any tuition due for time their children attend over the 10 hours of Public Preschool. Please note, Children **MUST** turn 3 years old by September 1st of that school year to qualify for Public Preschool funding that year.

*For families in the Lincoln School District: The enrollment application for Public Preschool Funding (Universal Pre-K) can be found at the Lincoln School District website under Family Resources [here](#). For families in the MAUSD (Bristol, Monkton, Starksboro, New Haven) the enrollment/application for Public Preschool Funding (Universal Pre-K) can be found at the MAUSD Early Education website [here](#). **Note, the application must be submitted prior to the start of the school year to be enrolled for the funding when school begins, sent in by early August is best. Any child who was 3 years old by Sept. 1st can enroll any time during the school year, if they are newly entering preschool or have just moved to the area. Be sure to include the required proof of residency with your application as it will not be processed until it is complete.***

## **ADDISON COUNTY PRESCHOOL FINANCIAL AID**

We require that families contact the organization listed below in the Spring or Summer, prior to the start of the school year, **before** requesting financial assistance from the preschool.

**Mary Johnson Children's Center** (MJCC) houses the state subsidy specialist who can help determine if you qualify for subsidized tuition funding available from the state Child Development Division CDD. The local contact person to get information and sign up for that funding can be reached at the MJCC, (802) 388-4304. There are eligibility requirements for this funding, the state requires that parents in the home be employed to qualify for assistance. Employment might be part time, online, or self employed. Exceptions might be a parent who is disabled, is attending school, or has other special circumstances. It's always worth a call to ask before filling out all the paperwork to find out if you might qualify. If you think you might qualify for subsidy funding you are encouraged to do so, to save your family money and to benefit the preschool.

## **LINCOLN COOPERATIVE PRESCHOOL FINANCIAL ASSISTANCE**

If you are denied assistance from the above organization, you may apply for tuition assistance through the school. Note, we may require written proof of state subsidy denial before considering your tuition assistance application. When fiscally possible, tuition assistance from LCP is available to any family demonstrating a need for financial assistance. The money for tuition assistance is raised during preschool fundraisers and is requested from the town of Lincoln at the March town meeting, based on needs of the previous year. Funds received are applied to the following school year. Awards are granted in the form of tuition assistance towards sessions and are reflected in monthly invoices. Typically one session per applicant is awarded, \$93/month for next year.

The Tuition Assistance Committee, made up of current board members, reviews applications and awards assistance based on fund availability and financial need. Available funds are evenly distributed among financially qualifying applicants, regardless of number of sessions attended. If funds are limited, those applicants with the greatest financial need will be awarded. As the preschool is a cooperative, we reserve the right to deny tuition assistance money to any family not actively participating in required cooperative tasks.

Applications are available from the Treasurer or President at the preschool and for download on our website [here](#).